

# POSITION DESCRIPTION: KAITĀTARI MATUA – WHAKAHAERE RAWA | SENIOR ADVISOR - RESOURCE MANAGEMENT (RMA FOCUS)

<b>Role</b>	Senior Advisor – Resource Management (RMA focus)
<b>Position Type</b>	Permanent - Full-time
<b>Reports to</b>	Pou Taiao, Ngāti Kahungunu ki Wairarapa Iwi Development Trust
<b>Direct Reports</b>	Nil
<b>Location</b>	Whakaoriori / Masterton

## Ko wai mātou | Who we are

The Ngāti Kahungunu ki Wairarapa Tāmaki-nui-a-Rua Settlement Trust is a Post Settlement Governance Entity who have settled with the Crown for historical Te Tiriti o Waitangi breaches. Our settlement includes cultural redress, financial redress, commercial redress, and relationship arrangements with key government agencies through He Kawenata Hou.

The Ngāti Kahungunu ki Wairarapa Iwi Development Trust is a subsidiary of the Ngāti Kahungunu ki Wairarapa Tāmaki-nui-a-Rua Settlement Trust and has been established to deliver various components of the settlement for Wairarapa whānau, hapū and marae.

## Ō mātou Uara | Our Values



### Kahungunutanga

We will actively work to promote and protect our people, culture, language, environment whakapapa and history important to us for future generations.



### Mana

We recognise the importance of our Kaumātua in upholding the mana and identity of our people. We will actively seek their guidance to overcome challenges we may face.



### Kotahitanga

We will work together in unity and draw on the collective experiences of hapū and whānau as we deliver tangible outcomes for our Iwi.



### Hapū

As a collective we respect and acknowledge our pāpākainga, marae and hapū and how these relationships bind us together. We also recognise the importance of each rohe having their own tinorangatiranga and promote a rohe based approach when decisions are made.



### Whānau

Whānau are a core focus of our iwi, and we will respect and foster their interests, aspirations and well-being. Their voices are central in our conversations and our thinking.

## Mō tēnei tūranga | About the role

The purpose of the Senior Advisor – Resource Management (RMA focus) role is to provide leadership and advice on a range of resource management related issues that impact our taiao and whānau.

The Senior Advisor – Resource Management (RMA focus) will bring both technical knowledge and experience in resource management, with a specific focus on the Resource Management Act 1991.

### Key Relationships |

*Ngā hononga*

#### *Internal:*

- Ngāti Kahungunu ki Wairarapa Iwi Development Trust:
  - Pou Taiao
  - Kaimahi
  - Board
- Ngāti Kahungunu ki Wairarapa Tāmaki-nui-a-Rua Settlement Trust:
  - Principal Advisor (Taiao + Rangahau)
  - Chief Executive / Kaihautū
  - Kaimahi
  - Board
- Ngāti Kahungunu ki Tāmaki-nui-a-Rua Iwi Development Trust
- Ngāti Kahungunu ki Wairarapa Tāmaki-nui-a-Rua Investment Trust

#### *External:*

- Wairarapa Hapū, Marae, Māori Land Trusts
- Wairarapa Moana Statutory Board
- Natural Resources Committee (Wairarapa Moana Statutory Board)
- Iwi and land authorities
- Local and regional authorities
- External advisors, consultants, and suppliers
- Community groups
- Environment authorities
- Environment specialists
- Developers

KEY RESULT AREA	EXPECTED RESULTS
Senior Advisor – Resource Management (RMA focus)	<ul style="list-style-type: none"> <li>• Lead responses to RMA consent applications on behalf of the Ngāti Kahungunu ki Wairarapa Iwi Development Trust.</li> <li>• Prepare reports with recommendations as appropriate on resource consent applications ranging in complexity from simple to complex.</li> <li>• Provision of advice from a Ngāti Kahungunu ki Wairarapa perspective on the cultural impacts of resource consent applications received about our taonga, including sites of significance and our wider taiao.</li> <li>• Experience in undertaking cultural impact assessments within the context of resource consents.</li> <li>• Ability to research and interpret documentations, including kōrero tuku iho, maps, historic documents to assist in the providing advice that informs our resource consent processing.</li> <li>• Develop specialist area of knowledge related to land use consents/subdivisions.</li> <li>• Demonstrate expertise within the Consents area which may be transferred into or across to policy or project work.</li> <li>• Monitor trends, legislation, planning philosophy and techniques around New Zealand for potential application.</li> </ul>
Relationships	<ul style="list-style-type: none"> <li>• Work with our hapū, marae, whānau on resource consents in their takiwā.</li> <li>• Engage with local and regional councils as well as relevant environment authorities and specialists regarding resource consents.</li> </ul>
Advice	<ul style="list-style-type: none"> <li>• Provide strategic input into taiao related policies, plans, strategies, and frameworks as required.</li> <li>• Support the development of taiao related submissions to external organisations when required.</li> </ul>
Reporting	<ul style="list-style-type: none"> <li>• Prepare reports for the Ngāti Kahungunu ki Wairarapa Iwi Development Trust board when required.</li> <li>• Ensure reporting is informative, transparent, and meets the strategic and annual outcomes of the Taiao team.</li> </ul>
Leadership	<ul style="list-style-type: none"> <li>• Provide technical advice to the Pou Taiao and wider management team when required.</li> <li>• Ability to represent the Ngāti Kahungunu ki Wairarapa Iwi Development Trust at relevant hui, events, forums.</li> <li>• Build our organisational knowledge, capacity, and capability in the resource consenting space.</li> </ul>
Compliance and Administration	<ul style="list-style-type: none"> <li>• Ensure that all records are maintained accurately and in accordance with legislation.</li> </ul>
Financial Acumen	<ul style="list-style-type: none"> <li>• Use financial information to better support business case recommendations, onboarding, proposals, and projects.</li> </ul>
Self-development	<ul style="list-style-type: none"> <li>• Proactively seeks informal feedback on a regular basis.</li> <li>• Monitors own performance against established performance goals.</li> <li>• Identifies development opportunities to assist the growth of this role.</li> </ul>

<b>Professional standards</b>	<ul style="list-style-type: none"> <li>• Must be diligent and honest, and able to model positive behaviour consistent with the Trust’s values.</li> <li>• Manages time effectively, works with a sense of urgency (when needed).</li> <li>• Demonstrates a whānau, hapū and marae centred approach in work undertaken on behalf of the Ngāti Kahungunu ki Wairarapa Iwi Development Trust.</li> <li>• Is punctual in attending work, meetings, and training.</li> <li>• Develops positive working relationships with internal and external stakeholders.</li> <li>• Uses initiative in resolving problems encountered in carrying out responsibilities.</li> </ul>
-------------------------------	--

Key Result Area	Expected Results
<b>Other tasks or duties as required from time to time</b>	<ul style="list-style-type: none"> <li>• Support ad hoc projects that may be undertaken by the Ngāti Kahungunu ki Wairarapa Iwi Development Trust.</li> </ul>
<b>Behavioural &amp; Technical Capabilities</b>	<p><i>Behavioural Capabilities</i></p> <ul style="list-style-type: none"> <li>• Strong interpersonal skills with the ability to maintain positive relationships with iwi, hapū, marae, and across relevant stakeholder sectors.</li> <li>• Ability to communicate well with and support internal and external advisors, contractors, and Trusts.</li> <li>• Ability to operate effectively in an evolving organisation.</li> <li>• Excellent project and time management skills.</li> <li>• Highly ethical and aligned values and principles of the Ngāti Kahungunu ki Wairarapa Iwi Development Trust.</li> <li>• Ability to work independently and within a team.</li> </ul> <p><i>Technical Capabilities</i></p> <ul style="list-style-type: none"> <li>• Comprehensive working knowledge of the relevant planning legislation, subdivisions/land use provisions of the Resource Management Act 1991.</li> <li>• Proven record of delivering quality work, including under tight time constraints.</li> <li>• Proven ability to work collaboratively and responsively in both te ao Māori and te ao Pākehā.</li> <li>• Good understanding of Te Mana o te Wai.</li> <li>• Excellent oral communication skills and ability to facilitate wānanga.</li> <li>• Excellent written skills and ability to write environmental plans and implementation plans.</li> <li>• Good understanding of the taiao related issues in Wairarapa.</li> <li>• Ability to build capability and capacity in the resource consenting space.</li> <li>• Has te reo Māori and tikanga Māori relevant for the role.</li> <li>• Clean drivers licence.</li> </ul>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Degree in Resource Management Planning or equivalent.</li> <li>• 4+ years’ relevant work experience in Planning and Resource Management.</li> </ul>